

Project Brief

Project Title	Glossy Black-Cockatoo Education Kit
Associated SEQC Project Id & Title	SEQC1290 Support for Envirofund Project No. 62613 – Glossy Black-Cockatoo Awareness & Feed Tree Project
Background, overview	
<p>The Glossy Black-Cockatoo is a Vulnerable species in Queensland. The birds feed exclusively on she-oaks (<i>Allocasuarina</i> and <i>Casuarina</i> species).</p> <p>The Glossy Black Conservancy is an independent association of local councils, environmental consultancies, birding groups and academic institutes in South East Queensland (SEQ). The aims of the Conservancy are to:</p> <ul style="list-style-type: none"> • Coordinate the assessment of Glossy Black-Cockatoo resources across local government areas in SEQ. • Engage with the community to assist in record collection. • Manage a central database of Glossy Black-Cockatoo records which can be accessed by government agencies. • Continue research aimed at increasing current knowledge of the species' use of pioneer vegetation, fidelity to individual feed trees, requirement for nesting hollows and diurnal and seasonal range, with a priority to map vital resources for Glossy Black-Cockatoos in SEQ. • Develop a Regional Management Plan for Glossy Black-Cockatoos. <p>The Glossy Black Conservancy has developed a range of information products on the Glossy Black-Cockatoo, including a poster, brochure, newsletters, PowerPoint presentation, fact sheets and annual action plans. Most of these products are available, together with information on the Glossy Black-Cockatoo from the Conservancy website, www.glossyblack.org.au.</p> <p>The Conservancy was recently successful in obtaining funding from the Australian Government's Envirofund program for the <i>Glossy Black- Cockatoo Awareness and Feed Tree Project</i>. The project will increase the extent of secure feeding habitat in targeted areas by planting she-oak trees in school grounds across South East Queensland (SEQ) and develop a community information kit, including school materials.</p> <p>Target areas were determined through analysis of sighting records, known and potential habitat (from current and preclearing regional ecosystem and regrowth mapping). In late 2007 and early 2008, schools in the proximity of target areas were invited to submit an Expression of Interest.</p> <p>Schools participating in the project will receive:</p> <ul style="list-style-type: none"> • copies of existing Glossy Black-Cockatoo posters and brochures; • a Glossy Black-Cockatoo education kit (to be developed); • a presentation on Glossy Black-Cockatoos; and • a coordinated tree planting on school grounds. 	

The distribution of materials and coordination of the project activities outlined above will be coordinated by Conservancy partners participating in the project including: Brisbane, Caloundra, Ipswich and Logan City Councils; Maroochy and Redland Shire Councils; BAAM Pty Ltd; Birds Queensland; BrisBOCA; West Moreton Landcare; and SEQ Catchments.

Project Description

This contract is for the development of a community education kit, incorporating a range of age-appropriate materials and activities, in various formats for school students. The education kit should include links to the school curriculum (key learning areas and essential learnings, available at <http://www.qsa.qld.edu.au/syllabus/574.html>), and thus be able to be easily used by primary and secondary school students, teachers and other educators. The design of the kit should ensure that it can be reproduced easily either in part or its entirety. Comparable products include “What’s so Special About Waders? Shorebird Education Kit for Children” produced by the Queensland Wader Study Group and “Trap that Toad” produced by the NSW Department of Environment and Climate Change.

Project Objectives

1. Increased community awareness and understanding of Glossy Black-Cockatoos, their habitat requirements and the threats they face.
2. Greater capacity within the community to become involved in Glossy Black-Cockatoo conservation, eg. monitoring, habitat management and/or enhancement.

Project Outputs

It is anticipated that the outputs of the project will be:

1. Revision of the existing Glossy Black-Cockatoo PowerPoint presentation for broader use within the adult community;
2. Development of appealing, curriculum relevant and age-appropriate educational materials for children in Years 1-12. Some example products include: PowerPoint presentation with presenter’s notes, activity sheets, excursion activities.
3. Flexible in design so as to enable compilation into age-relevant kits (eg. early, middle and senior phases of learning) and stand-alone products.
4. Easily recognisable as a product of the Glossy Black Conservancy and include appropriate acknowledgement of project partners. Copyright of all final materials will be jointly owned by the Glossy Black Conservancy and SEQ Catchments.
5. Provided to the Glossy Black Conservancy as:
 - 1 x master hard copy (paper products to be A4 size, unless negotiated otherwise); and
 - 1 x CD (containing original software and .pdf formats).

Work Plan

Using the structure of the table below, please outline the proposed Tasks required to meet the Project Objectives; the specific Objectives and Outputs required by the project (given above) must be included.

<i>No.</i>	<i>Task / Budget Item</i>	<i>Timeline</i>	<i>Responsibility</i>
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			

Role of Consultant/Contractor

The consultant/contractor will be required to take full responsibility for implementation of all aspects of the project including:

- overall project management; and
- appropriate consultation and community engagement, including: Glossy Black Conservancy partners and education professionals.

Reporting

- Progress reports based on the Work Plan are required at regular intervals (to be negotiated with the successful contractor). Payments will be made upon receipt of satisfactory progress reports.
- A Final Project report will be required upon completion of the project.

Timeframe

The project will be completed 10 weeks from Project Commencement date (i.e. the date the contract is signed).

Budget and Progress Payments

The allocation to this project is \$13,250 (including GST). This amount is to include all sub consultant fees, travel expenses and all other disbursements. The first payment will be made upon signing of the contract then progress payments will be made at intervals negotiated with the successful contractor. A separate budget of \$8,000 (including GST) has been allocated for production costs.

Selection Criteria

Contractors will be selected using the following criteria:

1. Demonstrated technical experience, expertise or qualifications relating to the development of environmental education information (please provide examples of relevant products and referee details).
2. Innovative approach to the interpretation of environmental information.
3. Demonstrated capacity to work with the community, particularly education professionals.
4. Demonstrated ability and experience in project management, including staffing, reporting, record keeping, project administration and the ability to meet deadlines.
5. Submission of a Project Work Plan and budget outlining Tasks and Outputs appropriate to the delivery of project outcomes with staff time and resources assigned to tasks.

Project Management

SEQ Catchments will be responsible for:

- Managing the contract process through provision of a contract contact who will liaise with the contractor in regard to administrative aspects of the project.
- Providing information such as Standard Contract, Work Plan, budget and reporting templates.
- General information relating to the clarification of matters within the brief can be provided by the Project Contact Officer, Liz Gould on (07) 3816 9723 or 0400 748 157 or by email at lgould@seqcatchments.com.au.

Lodgement of Applications

Applications addressing the selection criteria are required by **COB Friday, 4 April 2008**.

Applications can be submitted by email (.pdf format to lgould@seqcatchments.com.au) or in a sealed envelope marked "Glossy Black-Cockatoo Education Kit" to SEQ Catchments at PO Box 731, Ipswich 4305; or 52A Tiger St, West Ipswich.